

Declaration and compliance with the privacy act 2020

Privacy - Te Pūkenga - New Zealand Institute of Skills and Technology trading as NMIT (NMIT) collects and stores information from this form to:

- > manage the business of NMIT (including internal reporting, administrative processes and selection of scholarship and prize winners)
- > comply with the requirements of the [Education and Training Act 2020](#) and other legislation^[1] relating to maintenance of records
- > supply information to government agencies and other organisations as set out below.

By completing the enrolment process you authorise the disclosure of your personal information on the understanding that NMIT will comply with the legal requirements in relation to the use and disclosure of personal information, as set out in the [Privacy Act 2020](#), the Education and Training Act 2020 and other relevant legislation. You are entitled to see any information that NMIT holds about you and request to correct any errors in that information. To do so, contact the Enrolments Officer.

NB: The Privacy Act 2020 has the stated aim of protecting the privacy of individuals. It also governs the collection, use, storage and disclosure of personal information.

The Privacy Act requires NMIT to collect, hold, handle, use and disclose personal information in accordance with the thirteen information privacy principles in the Act.

Supply of information to government agencies and other organisations

NMIT supplies data collected on this form to government agencies, including:

- > the Ministry of Education
- > Education New Zealand
- > the New Zealand Qualifications Authority
- > the Tertiary Education Commission
- > the Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
- > Immigration New Zealand (for those who are not New Zealand citizens or permanent residents) and the Ministry of Business, Innovation and Employment
- > agencies which support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data collected from NMIT to:

- > administer the tertiary education system, including allocating funding and the administration of the Fees-Free and Fees-Free Trades Training initiatives
- > develop policy advice for government
- > conduct statistical analysis and research

Your personal details (name, date of birth and residency) as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register. The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes. In handling data supplied by you on this form, the government agencies are required to comply with the provisions of the Privacy Act 2020. When required by law, NMIT releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC). Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

Fees

By completing the enrolment process you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. NMIT's policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

Rules

By completing the enrolment process you undertake to comply with the published rules and policies of NMIT with regard to attendance, academic integrity and progress, conduct and use of information systems.

Declaration

By completing the enrolment process, you have declared that to the best of your knowledge that all the information you have provided NMIT is true and complete, and you agree to abide by the conditions described above, and you give consent to the disclosure of personal information as described above. Occasionally we have to cancel or move a start date for a programme or course due to insufficient enrolments. If this happens we will contact you and do our best to accommodate your needs. This may be to move you to a future start date or to provide a refund.

^[1] This includes legislation governing the maintenance of official records and for accountability for public funding.