

## How do I set up my NMIT email account on an Android phone?

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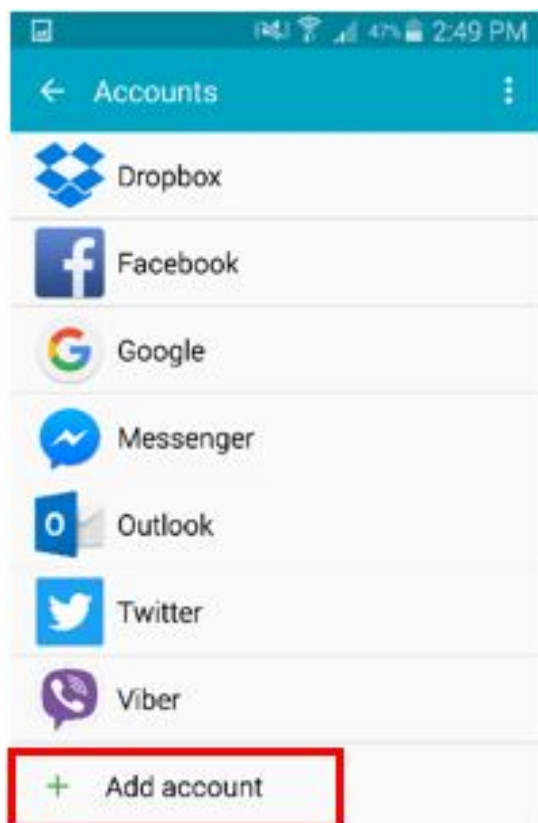
Your NMIT student email account is part of the comprehensive Office 365 cloud suite, the same system NMIT staff use. IT comes with a 50GB Mailbox, Calendar, Contacts and anti SPAM features, which you can continue to use after you leave NMIT. You can always access it via the Student Hub, within the Current Students pages on the main NMIT Website.

Your personal NMIT email address is in the format [username@live.nmit.ac.nz](mailto:username@live.nmit.ac.nz)

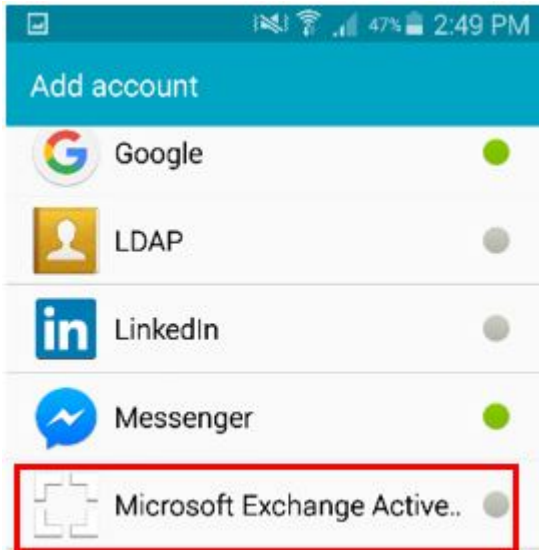
e.g. [joe-bloggs@live.nmit.ac.nz](mailto:joe-bloggs@live.nmit.ac.nz)

### Set up via inbuilt Mail app

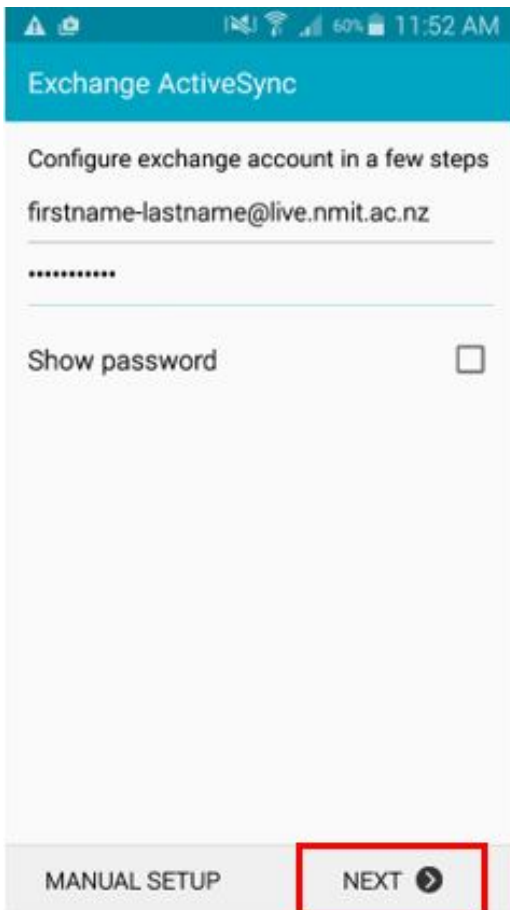
1 Open **Settings**, select **Account** > **Add Account**



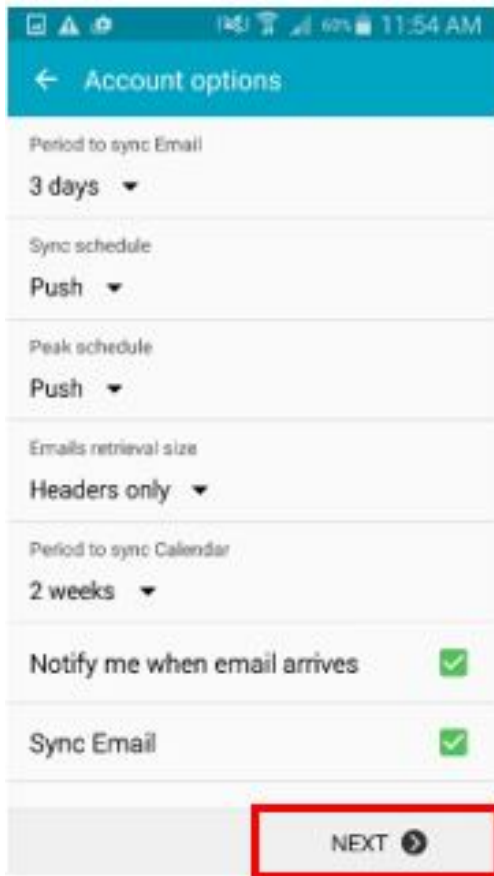
2 Select **Exchange**



3 Enter your NMIT email address, ([first-lastname@live.nmit.ac.nz](mailto:firstname-lastname@live.nmit.ac.nz)) and your NMIT account password, click **Next**



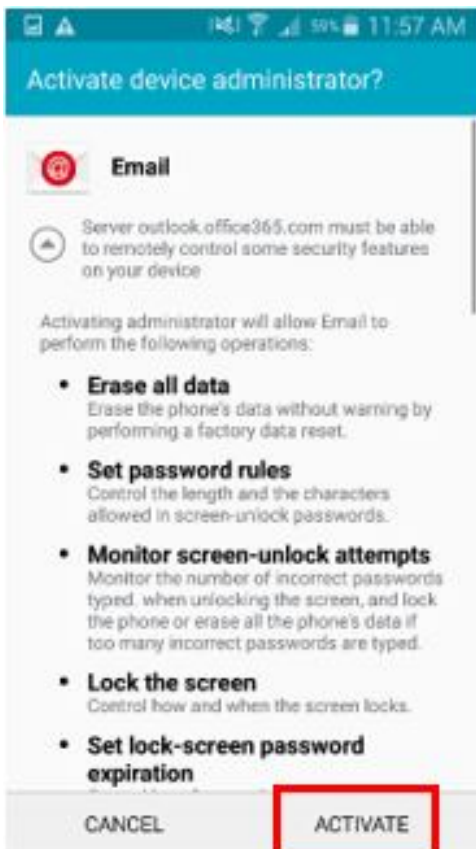
4 Configure your account options as you want them or keep the default options and click **Next**



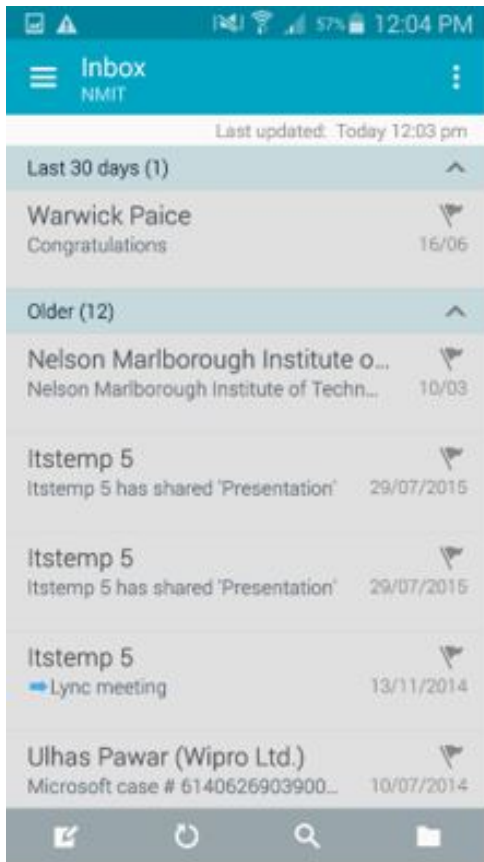
5 Give your account a name and click **Done**



6 Read through the activation advice and click **Activate**



7 Your NMIT mail account will now show in the **Mail** app



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