

How do I request an Interloan from another library?

You can borrow items from another New Zealand library via our interloan service.

Interloan guidelines

- The Library will endeavour to get your request from a non-charging library. If this is not possible you may be required to pay \$14.00 to cover the cost of your interloan (we will ask for your permission before going ahead).
- Interloan requests may take up to two weeks to arrive, although one week is the average waiting time. Journal articles usually arrive more quickly than books.
- For students, there is **a limit of 3 requests** per assignment.
- We do not interloan titles that are part of our own collection. The service is restricted to material related to your course of study or area of research.
- The service is available to all staff and students of Nelson Marlborough Institute of Technology.

[Interloan request form](#)

Please provide as much detail about the publication as possible.

It may be helpful to search the [National Library's Catalogue](#) or [Amazon books](#) to find details about a book you wish to Interloan. Journal articles can also be interloaned where we don't have access to the full article via our [research databases](#). The staff at the Library are happy to help you with a search for material.

For more information on interloans see our [NMIT Interloan Policy](#) or contact the [Interloan Librarian](#).

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