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How do I request a copy of my academic transcript?

Sarah Ryder - 2026-06-30 - [Transcripts and awards](#)

An Academic Transcript will be issued to you on the successful completion of your qualification.

Ordering a replacement

MyNMIT provides a view of your academic results as well as an easy online ordering and payment process. [Sign in](#)

Enrolled students

As a current student you are entitled to one free transcript during each year of your studies in addition to the one provided on the successful completion of your studies.

For an additional transcript you will be required to pay the \$25.00 administration fee before we can process your order. Please check by emailing academic@nmit.ac.nz if you are unsure about the payment.

Past students

If your Academic Transcript has been lost or destroyed you can request a replacement to be printed. Before we can process your order we ask that you pay the NZ\$25.00 administration fee. You can pay online or via other payment options.

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