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How do I reset my NMIT password?

helpdesk@nmit.ac.nz - 2023-02-07 - [Password Reset](#)

Reset my NMIT network / Microsoft 365 password

If you have forgotten your current NMIT network password and have not yet [registered for password recovery options](#) please contact our IT Servicedesk team at 0800 NMIT IT (0800 664 848) or servicedesk@nmit.ac.nz to reset your password.

If you have previously [registered for password recovery options](#) follow the instructions below to reset your NMIT password and get back into your Microsoft 365 account.

1. Click [here](#) from any device and enter your NMIT student email address (Firstname-Lastname@live.nmit.ac.nz) and characters from the CAPTCHA click Next



Get back into your account

Who are you?

To recover your account, begin by entering your user ID and the characters in the picture or audio below.

User ID:

Example: user@contoso.onmicrosoft.com or user@contoso.com



Enter the characters in the picture or the words in the audio.

[Cancel](#)

2. Select I forgot my password and go Next



Get back into your account

Why are you having trouble signing in?

☒ I forgot my password **4**

No worries, we'll help you to reset your password using the security info you registered with us.

☐ I know my password, but still can't sign in

Next **5**

Cancel

3. Select a verification option (personal email or mobile phone)

i.e. Select Text my mobile phone -> enter your registered mobile phone number -> Text -> enter the code you receive to verify -> go Next



Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

☐ Email my alternate email

☒ Text my mobile phone **6**

☐ Call my mobile phone

In order to protect your account, we need you to enter your complete mobile phone number (*****09) below. You will then receive a text message with a verification code which can be used to reset your password.

021 **7**

Text **8**



Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

☐ Email my alternate email

☒ Text my mobile phone

☐ Call my mobile phone

We've sent you a text message containing a verification code to your phone.

304735 **9**

Next **10**

Try again

Contact your administrator

4. Enter a new password and confirm go Finish

(Password must need to meet the requirement, at least 8 digit long and contain a number, uppercase and lowercase letter)



Get back into your account

verification step 1 ✓ > choose a new password

* Enter new password:

* Confirm new password:

Finish **11**

Cancel



Get back into your account



Your password has been reset

Related Content

- [How do I register for password recovery options?](#)
- [How do I reset my MyNMIT password?](#)
- [How do I activate my network account?](#)