

# Nelson Marlborough Institute of Technology

## 2020 Academic Statute *Te Ture Akoranga*

### Section 4: Awards

Section	Academic Statute		
Approval Date	20.02.2020	Approved by	Council
Next Review	15.11.2020	Responsibility	Executive Director – Customer Experience and Excellence
This review	15.11.2019	Key Evaluation Question	6

The **NMIT Academic Statute** applies to all NMIT programmes, whether delivered at NMIT, in conjunction with another provider or by distance.

The Academic Statute, including all policies referenced in this document, is available on the [NMIT website](#).

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## 4 AWARDS

### 4.01 QUALIFICATIONS

The characteristics of qualifications align with those prescribed by the New Zealand Qualifications Authority (NZQA) and described on the New Zealand Qualifications Framework (NZQF).

- Certificate (Level 1, 2, 3, 4, 5, 6)
- Diploma (Level 5, 6, 7)
- Bachelor Degree (Level 7)
- Graduate Certificate (Level 7)
- Graduate Diploma (Level 7)
- Postgraduate Certificate (Level 8)
- Postgraduate Diploma (Level 8)
- Master's Degree (Level 9)

The full definition of each qualification type is provided in the New Zealand Qualifications Framework, Section 4, and Appendices Table 1, as at:

<http://www.nzqa.govt.nz/assets/Studying-in-NZ/New-Zealand-Qualification-Framework/requirements-nzqf.pdf>

Qualifications (listed on the NZQF) will be awarded to students when they have accumulated the number and level of credits required for completion of the qualification for which they are enrolled, and have fulfilled all other compulsory requirements of the qualification.

A qualification shall be awarded on the basis of the completion of an approved Programme and the accumulation of credits earned by passing courses.

- Credits shall be awarded for the successful completion of a course.
- Credits shall be allocated to courses on the basis of one credit for each notional 10 hours of student learning or 1/120 of a notional year's work (full-time).
- All courses shall be classified at levels 1, 2, 3, 4, 5, 6, 7, 8, or 9 according to the level or extent of intellectual demand and the complexity of skills, with levels being congruent with NZQA definitions, and be classified against the NZSCED.

Responsibility for determining whether students have met the requirements, and for approving the award of a qualification, lies with the Academic Committee. Once all the required approvals are gained, the Award is issued by NMIT.

Students are able to graduate from a Programme under the Programme Regulations, which were in force at the time of their enrolment.

Where completion of the Programme leads to an award by another authority the regulations of that authority will apply. These include, but are not limited to City and Guilds, the IATA/UFTAA travel qualifications, and qualifications from Microsoft, Novell and CISCO. Once all the required approvals are gained, the Award is issued by the relevant awarding body.

Qualifications and/or programmes of study will be approved by the Academic Board under delegated authority from the Council. The Council of NMIT shall have the power to confer approved degrees and award approved diplomas and certificates which NMIT is accredited to deliver.

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## NMIT ACADEMIC SEAL

The **NMIT Academic Seal** shall be affixed to the award document for qualifications having a total credit value of at least 120 of which 40 are at Level 3 or above.

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## ACADEMIC REGALIA

Academic dress for Nelson Marlborough Institute of Technology graduands for graduation ceremonies which are held at NMIT Nelson and Marlborough:

- **Certificate graduands:** NMIT certificate sash
- **Diploma graduands:** Black gown, NMIT diploma stole
- **Degree graduands:** Black gown, hood, trencher
- **Graduate Diploma, Postgraduate Diploma, Graduate Certificate and Postgraduate Certificate graduands:**
  - Graduands who have previously graduated with a degree: Regalia appropriate to that degree **or** Black gown with the NMIT diploma stole
  - Graduands who do not have a previous degree: black gown, NMIT diploma stole
- **Masters graduands:**
  - Black gown, hood, trencher

The Graduation ceremony is a formal acknowledgement and recognition of a student's achievement and graduands are encouraged to dress appropriately.

NMIT does not permit the wearing of more than one hood at a time – graduands should wear the regalia appropriate to the award they are receiving at the NMIT graduation ceremony.

Graduands are welcome to embellish their graduation regalia with garments of honour from their cultural tradition, such as a korowai or ta'ovala.

### 4.02 NON-FORMAL AWARDS

**Non-Formal Awards include:**

- Record of Participation
- Record of Achievement
- Training Schemes
- Micro-credentials

A **Record of Participation** is awarded when a student has actively participated in a course or programme in which there is usually no exam or other form of assessment. It may be used to record staff participation in structured continuing professional development courses. This can be awarded to a student who attends a programme involving assessment but fails to reach the minimum level of achievement required.

A **Record of Achievement** is awarded when a student has attained a defined level of achievement in a course or programme and where no qualification is awarded. A Record of Achievement is awarded when the student has attained the defined level of achievement for a Training Scheme.

### **Training Schemes**

Defined in Section 159(1) of the Education Act (1989) as study or training that leads to an award; but does not, of itself, lead to an award or a qualification listed on the NZQF [def NZQA]. A Training Scheme cannot exceed 39 credits.

Refer to <http://www.nzqa.govt.nz/providers-partners/approval-accreditation-and-registration/training-scheme-approval/>

### **Micro-credentials**

A micro-credential certifies achievement of a coherent set of skills and knowledge, and is specified by a statement of purpose, learning outcomes, and strong evidence of need by industry, employers, iwi and/or the community. A micro-credential is 5 – 40 credits in size.

Refer to <https://www.nzqa.govt.nz/providers-partners/approval-accreditation-and-registration/micro-credentials>

Training Schemes and Micro-credentials will be approved by the Academic Board under delegated authority from the Council.

### **Special Honour and Recognition Awards include:**

- Honorary Fellow
- Honorary Degree
- Medal of Meritorious Service
- Privileges granted to retired staff or others
- Staff Merit Award

Refer to: [\*Special Honour and Recognition Awards, s5 NMIT Academic Statute\*](#)  
[\*Student Results and Awards Policy\*](#)