KIA ORA! Thank you for choosing to study with Nelson Marlborough Institute of Technology (NMIT)

International Application/Enrolment Form

Please complete ALL sections, in English, by printing. Scan and email the application form and certified copies of all required documents to: **international@nmit.ac.nz** or mail to the address at the end of this form.

Personal details

Surname		Title	☐ Mr ☐ Mrs ☐ Miss ☐ Ms
First Name		Other title, please state below	
Middle Names			
Preferred Name		Gender	☐ M ☐ F ☐ D
Previous Surname if different		Date of Birth	
Passport Number		Issuing Country	
Passport Expiry Date		NSI Number	
Home Address **Results will be sent to your home address, unless otherwise advised**			
		Postcode	
Mobile Telephone Number		Telephone Number	
Email			

WHO SHOULD WE CONTACT IN CASE OF EMERGENCY?

Emergency Contact Person		Relationship	
Emergency Contact Number		Email	

Agent Details (if applicable)

Counsellor Name		Agent Stamp	
Company Name			
Address			
	Postcode		
Mobile Telephone Number		Telephone Number	
Email			

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Visa history

Have you ever been refused a visa/permit to visit, work, study or reside in any country?

☐ Yes ☐ No

If yes, please attach documentation.

Have you ever been deported from, or overstayed a visa in any country?

☐ Yes ☐ No

If yes, please attach documentation.

Programme of study

I wish to study the following qualification:

Programme Name

Start Date Month Year

Venue ☐ Nelson ☐ Marlborough ☐ Woodbourne

If applying for English Language select intake date (please refer to nmit.ac.nz for English Language intake dates):

Intake Date Number of weeks of study

Academic qualifications

Please include certified copies of both your secondary and tertiary academic transcripts and your final award.

Highest qualification gained Level

Name of institution Country

ENGLISH LANGUAGE PROFICIENCY

Please include certified copies of your English Language Test Results and/or English Language qualifications.

IELTS		Overall Score		Date of Assessment
TOEFL		Overall Score		Date of Assessment
PTE		Overall Score		Date of Assessment
OET		Overall Score		Date of Assessment

Student support/medical details

Do you wish to be contacted by one of the following support staff?

☐ Study Support ☐ Pacific Island ☐ Accessibility Advisor ☐ Disability Advisor

The following information is confidential and is used for statistical purposes to enable us to provide support, if required

Do you live with the effects of significant injury, long term illness, or disability/impairment? ☐ Yes No ☐

If yes, how would you describe your significant injury, long term illness, or disability/impairment?

Medical and travel insurance

The New Zealand Ministry of Education, through the Code of Practice for the Pastoral Care of International Students, requires that all International Students must have appropriate medical and travel insurance for the duration of their planned study in New Zealand. For more information please visit minedu.govt.nz.

NMIT will automatically arrange insurance coverage for all students. Students can choose their own insurance company, however it must comply with the minimum standards required by the Code of Practice for the Pastoral Care of International students. If you arrange your own insurance cover, you must supply your Certificate of Insurance and Schedule of Cover, in English, to the Information and Enrolment Centre. Once the insurance policy is evaluated and confirmed as meeting the minimum standards required by the Code of Practice for Pastoral Care the policy taken out by NMIT on behalf of the student will be cancelled with the fees refunded to the student. Please be aware that if you do not provide a satisfactory insurance policy, you will be required to take out a default policy prior to commencing the study programme.

NMIT has arrangements with Marsh Ltd (in association with Vero) a New Zealand based provider who has specific policies for International Students. The policy is called Studentsafe. More information about Studentsafe can be found by following this link on the NMIT website at nmit.ac.nz/international/helpfuladvice. Once we receive payment of the insurance fee, your insurance will be arranged. The commencement date of your policy will be set to the date you depart for New Zealand.

I would like NMIT's insurance cover ☐ Yes ☐ No Option: ☐ Single ☐ Couple ☐ Family

Declaration

The Nelson Marlborough Institute of Technology (NMIT) has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the New Zealand Ministry of Education. Copies of the code are available by request from NMIT or from the New Zealand Ministry of Education website at minedu.govt.nz.

☐ I agree that if the International Student Advisor has concerns regarding my welfare, safety or behaviour, after discussing them with me they can contact my parents, guardians or educational agent to discuss appropriate courses of action.

☐ I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

☐ I understand that if I have supplied false information or do not comply with the rules and regulations of NMIT, my Offer of Place may be cancelled.

☐ I have read and understood the International Student Fees, Charges and Refunds conditions in the International Prospectus.

☐ I have read and understood the above and I confirm that to the best of my knowledge all the information supplied on, and with, this application form is true and correct.

I _____ (print name) confirm I have read and completed this form myself.

Signature _____ Date _____

Parent or guardian's signature if applicant is under 18 years of age:

Signature _____ Date _____

Application checklist

Your application will be processed ONLY when we have received all required documentation.

PLEASE use this checklist to ensure you have included certified copies of all items. Thank you.

Please ensure you have completed all the required sections of this form. (Please do not send original documents - send certified copies only). Have you included:

- ☐ Photocopy of your passport
- ☐ Certified English translations of your academic records, including your academic transcripts for both secondary and tertiary study and a copy of your final award for your diploma or degree, and other qualifications (as applicable)
- ☐ Certified copy of an IELTS, TOEFL, PTE or OET result sheet, or other proof of English proficiency
- ☐ References, portfolio or any other additional information if required, for specific programme entry
- ☐ Signed the Declaration?

Application submission

Email your scanned and completed application form including scanned copies of all required documentation to: international@nmit.ac.nz

OR mail it to the postal address below:

Nelson Marlborough Institute of Technology
International Information and Enrolments
Private Bag 19, Nelson 7042
New Zealand

Telephone +64 3 546 9175 | **Fax** +64 3 546 3325 | **Email** international@nmit.ac.nz

Thank you We look forward to welcoming you to NMIT soon.

FOR OFFICE USE ONLY Signature (Enrolments) _____

Date _____

If you have a query regarding your application, we are happy to help. Please contact us

Phone +64 3 546 9175 **Fax** +64 3 546 3325

Email international@nmit.ac.nz | nmit.ac.nz

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