

## Become an approved agent

We look forward to welcoming you as a preferred partner.

We take seriously your role as an international student recruitment agent and request that you do too.

By helping students learn about us and the opportunities which we offer in Nelson, Marlborough and Auckland, you play an important part matching suitable applicants with our relevant programmes.

If you represent an agency with a solid track record in the provision of international students to tertiary organisations, then we are keen to hear from you.

Feel free to email [internationaldevelopment@nmit.ac.nz](mailto:internationaldevelopment@nmit.ac.nz) if you have any questions before you apply.

### What you will need

This form requires you to provide information about your agency, your recruitment history and contact details for three New Zealand based tertiary education providers as your referees.

### Our process

**Step 1** - Complete and submit the application form below - it should take no more than 5 minutes if you have the information ready.

**Step 2** - We will review your application, conduct reference and immigration checks and then send you an agreement if we choose to proceed.

**Step 3** - Sign and return your agreement.

**Step 4** - We will send you a formal Agent Agreement and Certificate.

Please be aware that you must adhere to the New Zealand Code of Practice for the Pastoral Care of International Students and counsel your students appropriately.

First name (required)

Last name (required)

Position (required)

## Your contact details

Email address (required)

Phone number (required)

Mobile number

Skype ID

Company name (required)

Website (www.)

## Address

Building number / Street (required)

Line 2

City (required)

Post code

Country (required)

Briefly describe the primary business of your company (required)

Please include the number of years you have been an international recruitment agency and the location of your branches

What is your primary country / region from which you recruit students? (required)

How many students are you placing with overseas education providers each year? (required)

How many international students did you recruit for New Zealand institutions last year? (required)

We would like to know more about your history of recruiting for other New Zealand institutions before we can approve your application.

To help us with this, please provide the contact details for three New Zealand based institutions (Preferably Institutes of Technology or Polytechnics) for which you have recruited international students for.

### Referee 1

Name of contact person (required)

Name of education provider (required)

Their phone number (required)

Include the area code (e.g. 03 xxx xxxxx)

Their email address (required)

How long have you worked with this provider? (required)

### Referee 2

Name of contact person (required)

Name of education provider (required)

Their phone number (required)

Their email address (required)

How long have you worked with this provider? (required)

### Referee 3

Name of contact person (required)

Name of education provider (required)

Their phone number (required)

Their email address (required)

How long have you worked with this provider? (required)

By submitting this form, you agree NMIT may contact Immigration New Zealand to request the following information regarding your agency:

- Global or specific market performance over any date range,
- Performance data that may include relevant reasons for declined decisions,
- Disclosure of any instances of fraud or misrepresentation.

☐ **Yes, I agree (required)**

**Please submit your completed application form to [internationaldevelopment@nmit.ac.nz](mailto:internationaldevelopment@nmit.ac.nz) and one of our team members will be in touch with you shortly.**