

**Kia ora!** Thank you for choosing to study with Nelson Marlborough Institute of Technology (NMIT)

# International Application/Enrolment Form

Please complete ALL sections, in English. Please capitalise each word, for example: John David Jones not JOHN DAVID JONES.  
Email the application form and certified copies of all required documents to: [international@nmit.ac.nz](mailto:international@nmit.ac.nz).

## Personal details

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	Other, please state <input type="text"/>
Surname	<input type="text"/>				
Forename	<input type="text"/>				
Middle Names	<input type="text"/>				
Preferred Name	<input type="text"/>				
Previous Surname if different	<input type="text"/>				
Date of Birth	<input type="text"/>				
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Another Gender		
Passport Details <i>(number, expiry date, issuing country)</i>	<input type="text"/>				
NSI Number	<input type="text"/>				
Home Address <i>Results will be sent to your home address, unless otherwise advised</i>	<input type="text"/>				
Telephone Number	<input type="text"/>				
Mobile Number	<input type="text"/>				
Preferred Email Address	<input type="text"/>				

### WHO SHOULD WE CONTACT IN CASE OF EMERGENCY?

Emergency Contact Person and Relationship	<input type="text"/>
Emergency Contact Number	<input type="text"/>

## Agent Details (if applicable)

Counsellor Name	<input type="text"/>	Agent Stamp	<input type="text"/>
Company Name	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>		
Mobile Telephone Number	<input type="text"/>	Telephone Number	<input type="text"/>
Email	<input type="text"/>		

## Visa history

Have you ever been refused a visa/permit to visit, work, study or reside in any country?

Yes  No

If yes, please attach documentation.

Have you ever been deported from, or overstayed a visa in any country?

Yes  No

If yes, please attach documentation.

## Programme of study

I wish to study the following qualification:

Programme Name

Start Date Month  Year

Venue  Nelson  Marlborough  Woodbourne  Offshore Online

If applying for English Language select intake date (please refer to nmit.ac.nz for English Language intake dates):

Intake Date  Number of weeks of study

## Academic qualifications

Please include certified copies of both your secondary and tertiary academic transcripts and your final award.

Highest qualification gained  Level

Name of institution  Country

### ENGLISH LANGUAGE PROFICIENCY

Please include certified copies of your English Language Test Results and/or English Language qualifications.

IELTS	<input type="text"/>	Overall Score	<input type="text"/>	Date of Assessment
TOEFL	<input type="text"/>	Overall Score	<input type="text"/>	Date of Assessment
PTE	<input type="text"/>	Overall Score	<input type="text"/>	Date of Assessment
OET	<input type="text"/>	Overall Score	<input type="text"/>	Date of Assessment

## Support for your studies

Are there any supports that would help you while learning at NMIT? Your response allows us to let you know what assistance is available. The information you provide is collected for statistical purposes and to help us understand our learners, and is confidential. Disclosure of information will not influence your acceptance on the programme.

Please tick the support you might need:

- |  |  |
|--|--|
| <input type="checkbox"/> Access to assistive technology (e.g. for reading, writing, communication)         | <input type="checkbox"/> Support with reading, writing concentration or sensory needs (e.g. dyslexia, autism, reader/writer) |
| <input type="checkbox"/> Accessible format resources for course content (e.g. large print)                 | <input type="checkbox"/> Support for your wellbeing and mental health  |
| <input type="checkbox"/> Support to move around campus (e.g. mobility carparks, personal evacuation plans) | <input type="checkbox"/> Other learning or disability support  |
| <input type="checkbox"/> New Zealand Sign Language interpreter   | <input type="checkbox"/> No – I do not need support at this time   |

Would you like NMIT support staff to contact you to discuss support options?  Yes  No

Do you describe yourself as disabled, Deaf, neurodiverse, tangata whaikaha Māori, or living with a long-term physical or mental health condition?  Yes  No  Prefer not to disclose

## Medical and travel insurance

The New Zealand Ministry of Education, through the Code of Practice for the Pastoral Care of International Students, requires that all International Students must have appropriate medical and travel insurance for the duration of their planned study in New Zealand. For more information please visit [minedu.govt.nz](http://minedu.govt.nz).

NMIT will automatically arrange insurance coverage for all students. Students can choose their own insurance company, however it must comply with the minimum standards required by the Code of Practice for the Pastoral Care of International students. If you arrange your own insurance cover, you must supply your Certificate of Insurance and Schedule of Cover, in English, to the Information and Enrolment Centre. Once the insurance policy is evaluated and confirmed as meeting the minimum standards required by the Code of Practice for Pastoral Care the policy taken out by NMIT on behalf of the student will be cancelled with the fees refunded to the student. Please be aware that if you do not provide a satisfactory insurance policy, you will be required to take out a default policy prior to commencing the study programme.

NMIT has arrangements with Marsh Ltd (in association with Vero) a New Zealand based provider who has specific policies for International Students. The policy is called Studentsafe. More information about Studentsafe can be found by following this link on the NMIT website at [nmit.ac.nz/international/helpfuladvice](http://nmit.ac.nz/international/helpfuladvice). Once we receive payment of the insurance fee, your insurance will be arranged. The commencement date of your policy will be set to the date you depart for New Zealand.

I would like NMIT's insurance cover  Yes  No      Option:  Single  Couple  Family

## Declaration

The Nelson Marlborough Institute of Technology (NMIT) has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the New Zealand Ministry of Education. Copies of the code are available by request from NMIT or from the New Zealand Ministry of Education website at [minedu.govt.nz](http://minedu.govt.nz).

- I agree that if the International Student Advisor has concerns regarding my welfare, safety or behaviour, after discussing them with me they can contact my parents, guardians or educational agent to discuss appropriate courses of action.
- I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.
- I understand that if I have supplied false information or do not comply with the rules and regulations of NMIT, my Offer of Place may be cancelled.
- I have read and understood the International Student Fees, Charges and Refunds conditions in the International Prospectus.
- I have read and understood the above and I confirm that to the best of my knowledge all the information supplied on, and with, this application form is true and correct.
- I understand that occasionally we have to cancel or move a start date for a programme or course due to insufficient enrolments. If this happens we will contact you and do our best to accommodate your needs. This may be to move you to a future start date or to provide a refund.

I  (print name) confirm I have read and completed this form myself.

Signature

Date

Parent or guardian's signature if applicant is under 18 years of age:

Signature

Date

## Application checklist

Your application will be processed ONLY when we have received all required documentation.

PLEASE use this checklist to ensure you have included certified copies of all items. Thank you.

Please ensure you have completed all the required sections of this form. (Please do not send original documents - send certified copies only). Have you included:

- Photocopy of your passport
- Certified English translations of your academic records, including your academic transcripts for both secondary and tertiary study and a copy of your final award for your diploma or degree, and other qualifications (as applicable)
- Certified copy of an IELTS, TOEFL, PTE or OET result sheet, or other proof of English proficiency
- References, portfolio or any other additional information if required, for specific programme entry
- Signed the Declaration?

## Application submission

Email your scanned and completed application form including scanned copies of all required documentation to: [international@nmit.ac.nz](mailto:international@nmit.ac.nz)

OR mail it to the postal address below:

### Nelson Marlborough Institute of Technology

International Information and Enrolments  
Private Bag 19, Nelson 7042  
New Zealand

Telephone +64 3 546 9175 | Fax +64 3 546 3325 | Email [international@nmit.ac.nz](mailto:international@nmit.ac.nz)

**Thank you** We look forward to welcoming you to NMIT soon.

**FOR OFFICE USE ONLY** Signature (Enrolments)

Date

If you have a query regarding your application, we are happy to help.

Please contact us

Phone +64 3 546 9175 Fax +64 3 546 3325

Email [international@nmit.ac.nz](mailto:international@nmit.ac.nz) | [nmit.ac.nz](http://nmit.ac.nz)

