

## FEE-SETTING POLICY

<b>Section</b>	Institute Governance and Management		
<b>Approval Date</b>	22.11.2021	<b>Approved by</b>	Executive Director, Region 3
<b>Next Review</b>	26.08.2025	<b>Responsibility</b>	Director Transition and Support Services
<b>Last Reviewed</b>	26.08.2024	<b>Key Evaluation Question</b>	6

### PURPOSE

To ensure that fee increases for both domestic and international students recommended by the Executive Director of Nelson Marlborough Institute of Technology Ltd (NMIT) comply with appropriate Government limits, Te Pūkenga's Operational and Financial Parameters (OFP) and NMIT's budgetary requirements.

Under the Education and Training Act 2020 and OFP, the NMIT Board delegates to the Chief Executive the responsibility for recommending compulsory student fees to the NMIT Board for approval. All other costs and recoveries related to domestic and international students are delegated to the Chief Executive

### SCOPE

This policy applies to all student fees requiring annual review.

### RESPONSIBILITIES

It is the responsibility of the Chief Executive to recommend the fees recognizing the Annual Maximum Fee Movement (AMFM) guidelines proposed by the Minister of Education (for domestic students), Te Pūkenga fee guidelines that apply to both domestic and international students, and the requirements of NMIT's budget. The NMIT Board have the responsibility to approve these fees.

### REFERENCES

#### INTERNAL

[Delegations to the Chief Executive](#)  
[NMIT Fees, Charges and Refunds - Domestic Learners](#)  
[NMIT Fees, Charges and Refunds - International Learners](#)

#### EXTERNAL

Education and Training Act 2020  
Ministerial Direction on Setting Compulsory Student Services Fees: [education.govt.nz](https://www.education.govt.nz/ministerial-directions/ministerial-direction-on-setting-compulsory-student-services-fees/)  
[Te Pūkenga Operational & Financial Parameters](#)