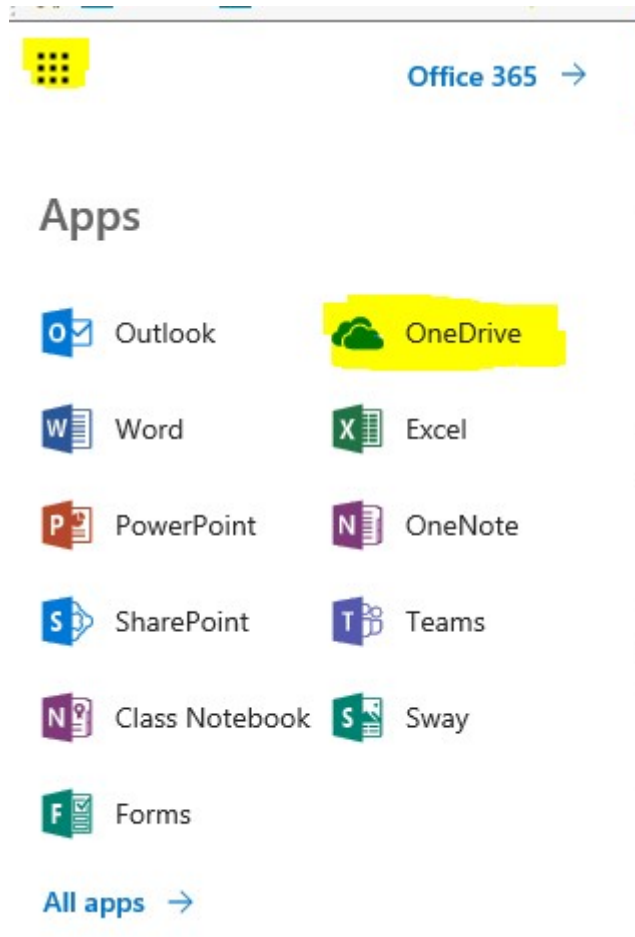# How to sync your NMIT OneDrive to your home computer
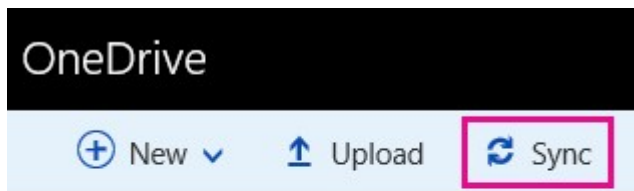IT FAQs - 2017-11-22 - Office 365

How to sync your NMIT OneDrive to your home computer

1. [Sign in to Office 365](#) with your NMIT account.
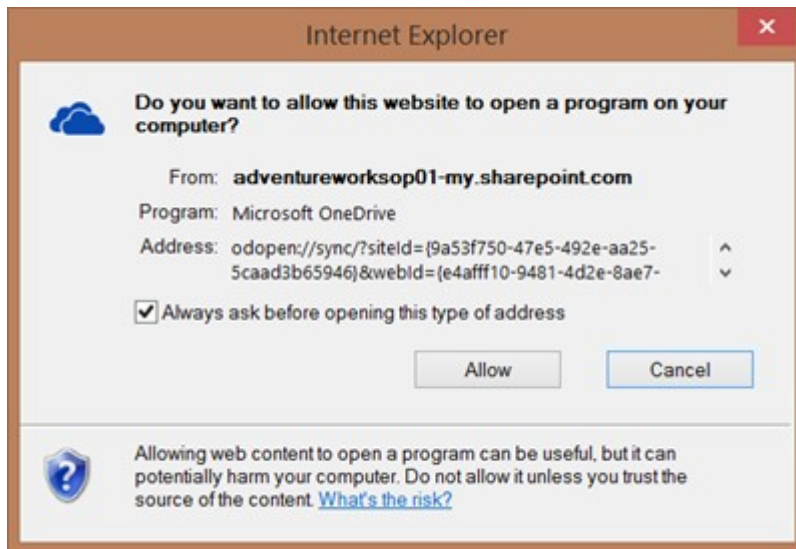
2. Select the app launcher, ⊞ then select **OneDrive**.


3. Select the **Sync** button.

4. When your browser asks for permission to open **Microsoft OneDrive**, click **Allow** or **Yes**.


5. What happens next depends on whether you have the latest version of OneDrive already, whether you're signed in to OneDrive with your NMIT account, and whether you use classic OneDrive.

   ○ If the **Getting ready to sync** dialog box appears and nothing else happens, click **Get the latest version of OneDrive**.
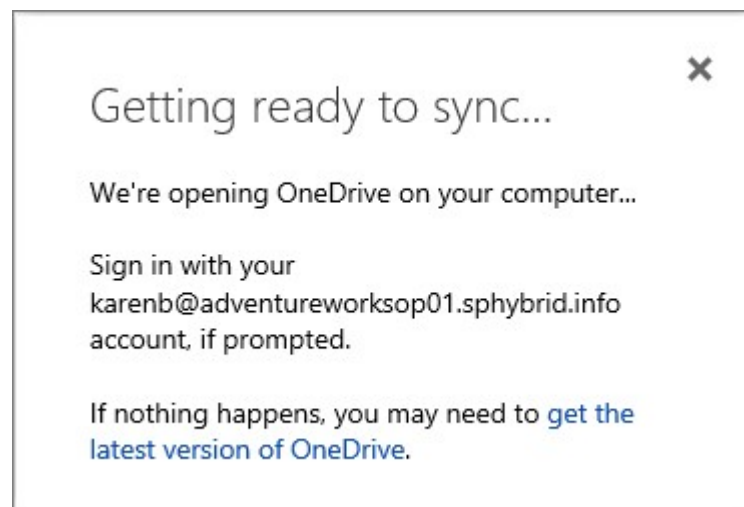
   When the download finishes you'll be asked to sign in.

   ○ If the **Set up OneDrive** dialog box appears, Choose "Work or School" and sign in with

your NMIT account.
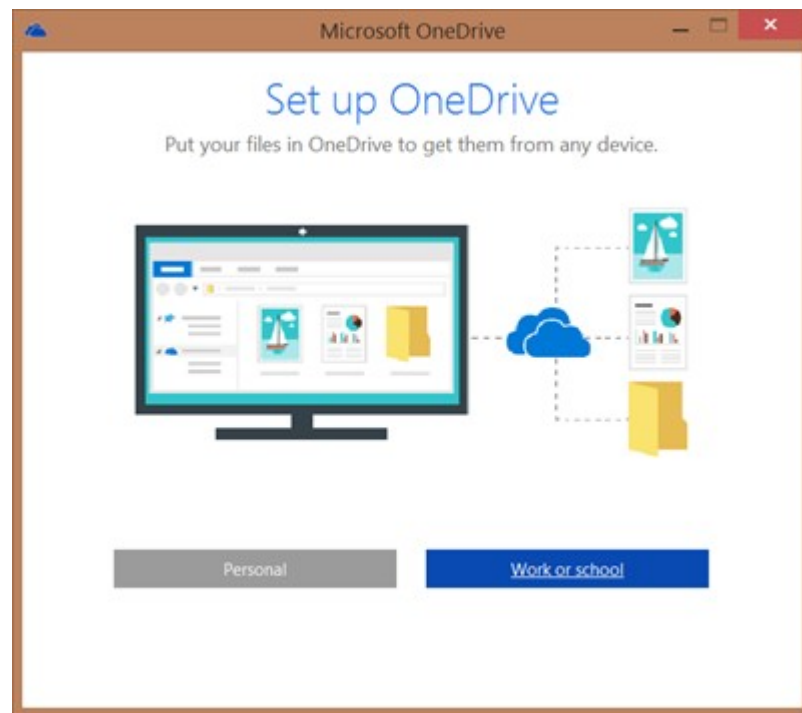
- If you already have the latest version of OneDrive and you're already signed in, OneDrive will open and you'll be at the next step.

6. When OneDrive opens and the **Sync your OneDrive files to this PC** dialog box appears, choose the folders you want to sync, or select **Sync all files and folders**, and then select **OK**.
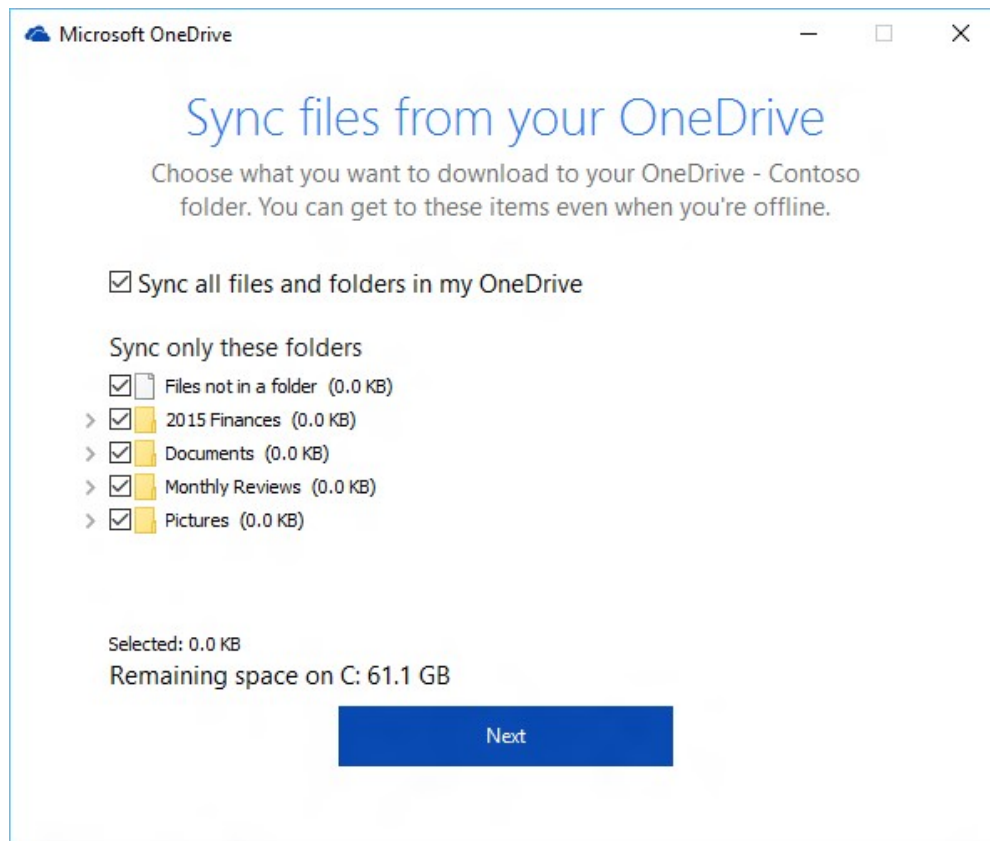
7. Sync is all set up now. You can close the **Getting ready to sync** dialog box now, if it's still open in web browser.

Your OneDrive for Business files will now appear in File Explorer as **OneDrive - NMIT**.