

## How are homestay payments made?

We recommend automatic payment. Please assist your student setting this up directly into your account on a weekly basis; alternatively, we need you to keep a record of your homestay payments. We also require that you provide your student with a written receipt of any cash that is paid. This receipt must state what dates the money is covering so there is no confusion.

A good idea is to mark it on the calendar, or if the student is long term, we ask that you assist your student to set up automatic payment transfers. Make sure you both know what is happening. It is best if the payment is two weeks in advance.

Sometimes students pay their accommodation directly to us at NMIT. If this is the case, we will let you know and you will receive your payments weekly by direct credit. (This will be credited every Wednesday evening) - we will need your bank details for this.

Students will continue to pay the full price of Homestay if they are away for less than 5 (five) consecutive days. For holidays away from the Homestay for 5 (five) days or more, 50% of the Homestay rate is payable for the entire stay.