## INTRODUCTION

Nelson Marlborough Institute of Technology (NMIT) is committed to providing a positive, healthy learning environment. To this end, all campus sites are totally ‘smokefree’ and have been since 1 January 2010.

## PURPOSE

NMIT has a duty to provide a safe environment for people on its campus sites. The Institute has adopted a *Smokefree Policy* in accordance with the provisions of the Smoke Free Environments Act 1990 and the Smokefree Environments Amendment Act 2003.

## SCOPE

This is an NMIT-wide policy and applies to all NMIT employees, students and visitors whilst on any of NMIT’s campuses or property (eg. vehicles).

## DEFINITIONS

In this policy **Campus** means the physical grounds and premises occupied by NMIT, including any areas leased by NMIT.

References to smoking or being ‘smokefree’ includes vaping, the use of e-cigarettes or any other apparatus which vaporizes substances for the purpose of inhalation.

## POLICY

### Rationale

This policy meets the requirements of the Smokefree Environments Act 1990 and is based on the following principles:

* All areas of NMIT campus sites are 100% smokefree even outdoors, all members of the NMIT community who do not smoke are entitled, so far as is reasonably practicable, to be protected from second-hand cigarette smoke when on campus
* The Institute supports all efforts and initiatives to promote a smokefree lifestyle as the norm
* All members of the NMIT community including visitors are expected to respect the Institute’s aim to promote a smokefree lifestyle as the norm.
* That leading by example is an important role for an educational institution.
* That on-going compliance of the Policy requires everyone to respond in a courteous and responsible manner.
* This policy extends to all Institute facilities, including regional campuses, outreach stations and other NMIT premises.
* Smoking is not permitted in any vehicle owned or leased by the Institute.
* The sale and promotion of tobacco products is prohibited on all NMIT campus sites.

## DISPUTE/COMPLAINTS RESOLUTION

There are provisions within the existing *Complaints Procedure* to deal with issues arising from the *Smokefree Policy*.

Where an issue is unable to be resolved in-house it will be referred, in accordance with the Smokefree Environments Act 1990, to the Director-General.

## PROCEDURE

### Policy Information and Review

This Policy is widely publicised. Communication strategies include Smokefree statements/notices/signs in:

* + employee induction materials;
	+ recruitment adverts and information;
	+ student enrolment information
	+ notice boards; and
	+ NMIT website.

Universally recognized no-smoking signage is located on NMIT campus entrance signs, information and location maps.

### Support

Encouragement and support for employees and students who wish to stop smoking are encouraged to contact “Quitline” – a free service dedicated to helping people quit the smoking addiction (0800 778 778).

## REFERENCES

### Internal

Student Charter

Staff Charter

Health & Safety Policy

Complaints Procedure

### External

Smokefree Environments Act, 1990 and the 2003 Amendment to the Act