How to **Renew** a library item

1

Please note

- Each item can be renewed **once** only.
- Renewals will not be possible if the item has been reserved by another user or items are overdue.

Go to the <u>library Catalogue/Sign in</u> page then follow the instructions below:

2

Sign in (top right) using your NMIT network username & password.

Sign In

Library Home | NMIT Home | Student Hub | Staff Portal | NMIT Moodle

3

Click on Current Loans .	
art your catalogue search here	Basic search V 💟 💟 🔍
a <mark>ry Summary</mark> <u>Messages</u> (0)	Current Loans (3)
ora and welcome to the	library catalogue

4	Click the Renew icon ^A ne renew,
	Start your catalogue search here Basic search V Basic search V Permanent Leans (0) Lean History (20) Permanent Leans (0)
	Title Classification
	Communication : organisation and innovation Rev ed. 658-45 BAR Pasifika styles : artists inside the museum 704.03 RAY
	Practising social work : meeting the professional 361.32 THO challenge /
	or click the Renew All icon
5	If you have already exceeded renewals, you will see the fol
	Renew
	Maximum number of renewals reached
	Maximum number of renewals reached

